

# Policy Briefing Summary

## City Council



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<b>Regarding:</b>	<b>Public Hearing and Resolution for Dogwood Vietnam Memorial Foundation Lease at McIntire Park</b>
<b>Staff Contact(s):</b>	Chris Gensic, Park and Trail Planner
<b>Presenter:</b>	<b>Riaan Anthony, Director of Parks &amp; Recreation</b>
<b>Date of Proposed Action:</b>	July 7, 2025

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### Issue

*As a note to the public, this item was previously brought before City Council on May 5, 2025; however, it was not listed as a Public Hearing on the Agenda. As a result, City Council did not conduct a Public Hearing at that time.*

The Dogwood Vietnam Memorial Foundation ("DVMF") has operated under a Memorandum of Understanding ("MOU") for many years, allowing it to manage the Memorial and host events at McIntire Park. The City is now seeking to upgrade that MOU to a formal lease, which will clearly codify the terms, responsibilities, and expectations related to the Memorial's maintenance and operations.

### Background / Rule

This Agenda item aims to allow the City to upgrade the existing MOU to a formal lease agreement with the DVMF.

### Analysis

The updated lease instrument is more in alignment with other City agreements. The Parks and Recreation Department and the City Attorney's Office worked on the new lease agreement to ensure proper language and terms were used. The DVMF has also reviewed the proposed lease agreement.

### Financial Impact

There is no budgetary impact on this item at this time.

### Recommendation

Following conducting the legally required Public Hearing, City Staff recommends City Council approve the attached Resolution authorizing the attached lease agreement between the City and the DVMF for the use of City property at McIntire Park.

### Recommended Motion (if Applicable)

"I move approval of the attached Resolution authorizing a lease agreement between the Dogwood Vietnam Memorial Foundation and the City for the use of City property at McIntire Park."

### Attachments

1. Resolution\_Dogwood Memorial Lease Agreement
2. Land Lease - DVMF (3.3.2025)(v2)